



VETERANS OF FOREIGN WARS OF THE U.S.
POST NO. 6605
1011 Corded Rd.
Warner Robins, GA 31088
478-922-2154

HALL RENTAL APPLICATION

REQUESTED EVENT DATE: _____

TODAYS DATE: _____

NAME OF APPLICANT: _____

APPLICANT ADDRESS: _____

PHONE NUMBERS TO CONTACT YOU: (____) _____

ARE YOU A MEMBER?? () YES () NO (IF YES, DISCOUNT ON HALL FEE)

TYPE OF EVENT: _____

HOW MANY GUESTS WILL YOU BE EXPECTING?? _____

WILL YOU BE HIRING A CATERER? () YES () NO (IF YES, KITCHEN FEE WILL APPLY)

WILL YOU BE SERVING ALCOHOL? () YES () NO (BAR FEES APPLY REGARDLESS)

WILL YOU NEED A SMALL ROOM? () YES () NO (additional fee required)

Table with 4 columns and 10 rows. Rows include: NON MEMBER (\$750.00), MEMBER (\$450.00), SM ROOM RENTAL (\$100.00), BAR OPEN BAR WELL BE CHARGED 15% (\$100.00), NO BAR (\$100.00), TO HOLD ROOM & LIABILITY (DEPOSIT) (\$350.00), TOTAL DUE, YOUR TOTAL.

\$350.00 return in full if all contract Requirement is met.

ALL MONEY MUST BE COMPLETELY PAID 2 WEEKS PRIOR TO EVENT OR THE VFW 6605 RESERVES THE RIGHT TO KEEP ANY AND ALL FUNDS PAID PREVIOUSLY

RULES AND REGULATIONS

USER AGREEMENT

_____ In accordance with the VFW by-laws, no VFW 6605 venue rooms will be rented for any political activities and renter cannot use the venue to sponsor any political event.

_____ **ABOSOLUTELY NO ALCOHOL SHOULD BE BROUGHT ONTO PREMISES BY THE RENTER OR THEIR GUESTS.** If you or any guests are seen sneaking alcohol, the event would be immediately terminated and the signed contract null and void.

_____ Your security deposit of \$350.00 plus of your ballroom rental fees are due at time of booking. They will be deducted from your total- it is just to hold the date. The security deposit will be mailed via up 7-10 days after event. (If you are denied the refund of the security deposit, an explanation will be mailed in place of the check)

*All payments should be written out to the VFW Post 6605.

_____ **SECURITY IS REQUIRED FOR ANY PARTY OVER 100 PEOPLE THAT IS SERVING ALCOHOL.** We recommend hiring an off duty officer. The sheriff's office can be reached at 478-542-2131.

If serving alcohol, you **MUST** hire our bartenders!! They are \$100 each for the first 4 hours. After that, you will be charged \$15 per hour. You must buy drinks unless you pay a set amount for an open bar. (15% gratuity will be deducted from open bar amount. Once the payment amount is reached, the bar will be shut down unless you decide to pay more)

*** VFW is not responsible for your trash!! Your security deposit will be held if any trash remains anywhere on premises.

_____ No children under the age of 18 should be left unattended for ANY REASON.

_____ I have read the rules and regulations pertaining to the rental and use of this venue. I agree to abide by rules as stated. I also agree to be personally responsible for all rental fees and any damages that may occur during or as a result of this rental. The VFW has the right to terminate event and/or contract and any time for any reason. The security deposit, I understand, can be kept for any extra fees that arise after the event.

_____ I understand I MUST speak with bartender before I leave the premises on night of event.

_____ I understand should the function need to be cancelled, VFW MUST be notified no later than 3 weeks prior to function date or all monies paid will be forfeited.

IT IS UNDERSTOOD THAT THE SPONSOR OF THE EVENT TAKES FULL RESPONSIBILITY FOR THEIR GUESTS CONDUCT. IT IS ALSO UNDERSTOOD THAT THE VFW REPRESENTATIVE CAN TERMINATE ANY EVENT SHOULD ANY OF ATTENDEES BECOME UNRULY, OR CONTRACT OF CITY ORDINANCE IS VIOLATED

Signature of renter _____

Today's date _____

VFW employee initials _____

VFW WILL NOT BE HELD RESPONSIBLE FOR ANY STOLEN OR MISPLACED PERSONAL PROPERTY!

NO FIREARMS SHOULD BE BROUGHT INTO VFW FOR ANY REASON!

LIABILITY WAIVER

By signing the "Use Agreement" form, the Tenant shall indemnify and hold harmless VFW Post 6605, their agents and employees, against any and all damages, claims, or other liability due to personal injury or death, or damages to the property of others, arising out of its use of the Venue.

SIGNATURE
